

USAID/Mozambique CDCS Mid-course Stocktaking Exercise Action Plan

Area of Focus	Initial Activities	PRO/CDCS ST POCs	Work Stream POCs	Deliverables	Action by
PPRs, PFRs, Evaluation Assessments, Evaluation Tracker, Strategies, Assessment templates/tools,	<p>Create a google file as a repository for access to all documents</p> <p>Develop Matrix and disseminate to teams</p>	<p>Sheila Zacarias/Marcia Matenja</p> <p>Gastao Mendes</p>	<p>Performance Team</p>	<ul style="list-style-type: none"> ● Performance summary ● Achievements , strengths and weaknesses summary ● Analyses of cross-cutting issues (youth, gender, climate change, LCD-G2G, STIP and extractives) 	<p>End of June – July 29, 2016</p>
Budget/Workload Analysis	<p>Develop Matrix</p>	<p>Kim Bostwick</p>	<p>Management Team Backstops PRO Budget</p>	<ul style="list-style-type: none"> ● Budget analysis for each DO completed 	<p>End of June – July 29, 2016</p>

				<ul style="list-style-type: none"> • COR/AOR Workload analysis completed 	
CDCS vs Sector Strategies vs PADs	Provide strategies for review and charts Develop Template	Shelley Johnson	Performance Team	<ul style="list-style-type: none"> • Determine if there is overlap or disconnect among plans 	End of June – July 29, 2016
Learning Summary	Develop template Gather all Evaluations, Analyses	Sheila Zacarias/Marcia Matenja	Learning Team	<ul style="list-style-type: none"> • Assess lessons learned in design, implementation and management • Use of Learning in design • Best practices and not-so-good practices 	End of June – July 29, 2016

Management	Collect new ADS, current Org Charts, staffing allocations	Kim Bostwick	Management Team, Tedi Dell	<ul style="list-style-type: none"> • Team Leads vs. DO Leads vs. PAD Managers • COR/AOR allocations • Management of cross-cutting issues • Support Office • Initial Recommendation of clear delineation of roles and responsibilities 	End of June – July 29, 2016
Macroeconomic Assumptions/Risks	Initial Assessment on macroeconomic trends and how they affect CDCS assumptions	Sheila Zacarias	Learning Team Tedi Dell	<ul style="list-style-type: none"> • Revise assumptions (context, game changers, etc.) 	End of June – July 29, 2016

				<ul style="list-style-type: none"> • Develop new likely Scenario for CDCS 	
Governance	Review Governance Assessment. Does it need to be updated?	Gastao Mendes/Kim Bostwick	Engagement Team, Sheryl Stumbras	<ul style="list-style-type: none"> • Review and analyze landscape 	End of June – July 29, 2016
Alignment with GRM and Donor strategies	Collect information on donor activities by sector	Backstops	Engagement Team, Sheryl Stumbras	<ul style="list-style-type: none"> • Identify synergies and gaps • Updated donor mapping by sector 	End of June – July 29, 2016
August Workshop Planning	Plan CDCS Review Workshop - 1st 2 weeks of August	Gastao Mendes, Richard Strickland, Shelley Johnson	Core Team		mid-July

Week 1: June 27 - July 1: Finalize POCs, Deliverables, Core Team Meeting, Gather all background information

Week 2: July 4 - 8: First Workstream meetings, Develop Workstream detailed plans, Review/adjust templates

Week 3: July 11 - 15: Fill out templates, draft deliverables

Week 4: July 18 - 22: Continue to draft deliverables; Core Team check-in meeting and information sharing

Week 5: July 25 - 29: Finalize materials for Workshop

